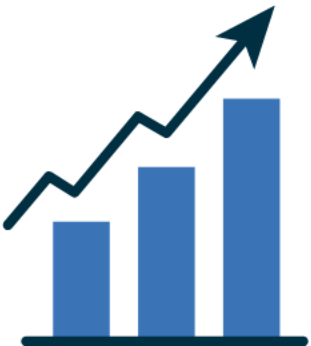
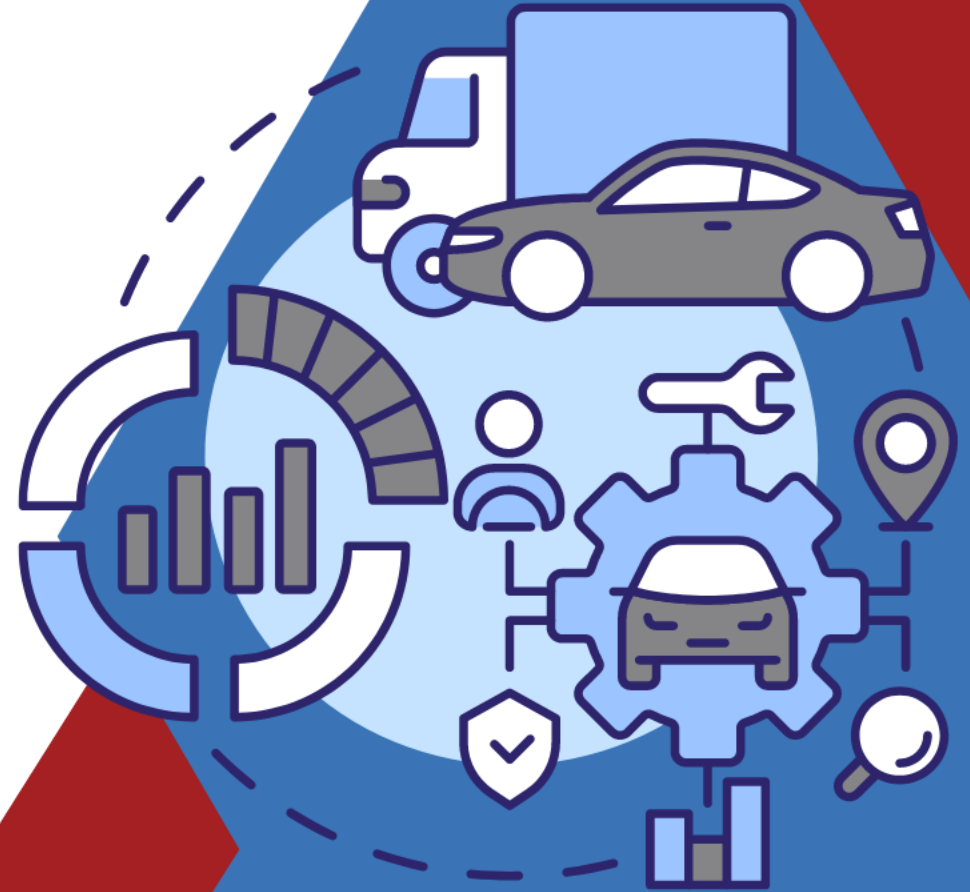
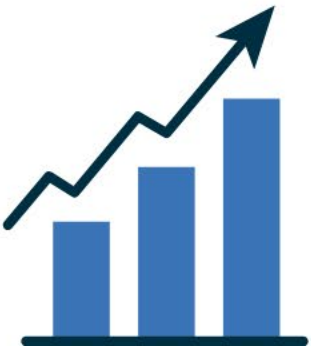
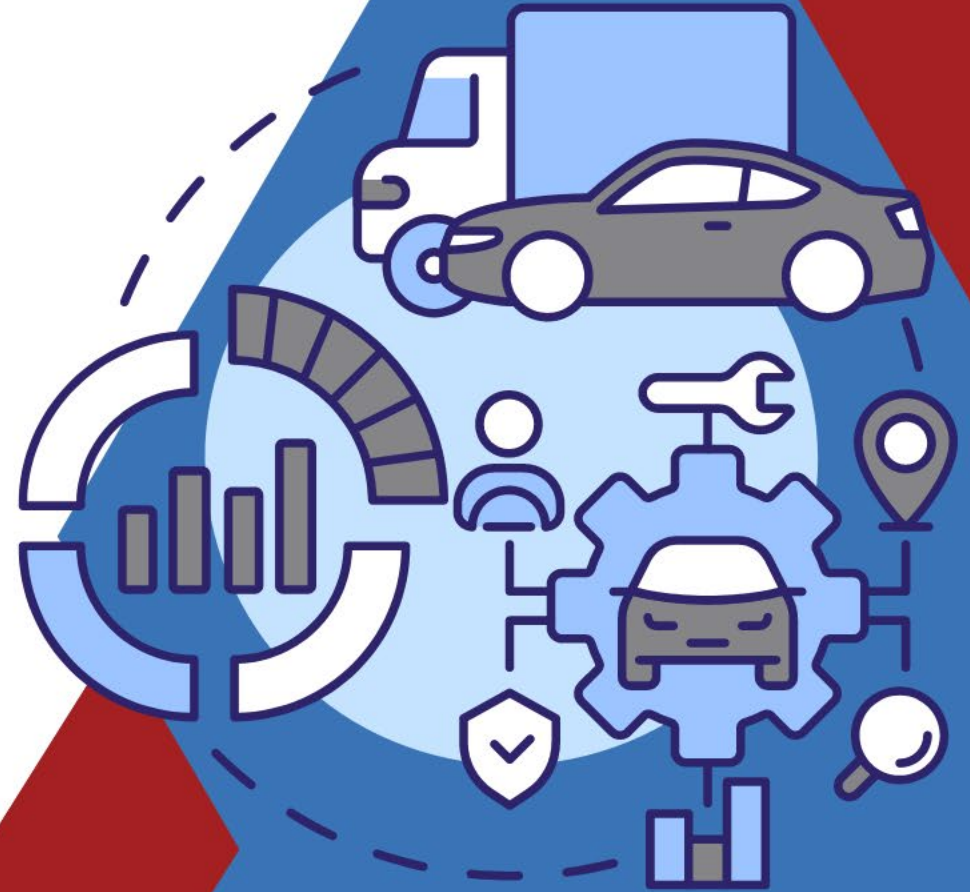


WELCOME TO COMMAND 24

Learn. Network. Engage.



FleetCommander Beyond Basics



Agenda

- How to avoid unauthorized vehicle use
- Keeping the audit trail
- Importance of keeping a clean dashboard
- Lost and Found
- Use your resources to maximize the use of the system
- Review and wrap up

Unauthorized Vehicle Use

- It starts with your fleet team
- Understanding permissions at all levels
- Customizations of users and vehicles
- Good data is vital

It Starts with Your Fleet Team



Include all Stakeholders



Design the Site Accordingly



Communicate **Why** the Site is Setup the Way it is.



Understanding Permissions at All Levels

Enterprise-Level

- Enterprise Administrator
- Enterprise Dispatcher
- Enterprise Maintenance
- Enterprise Driver
- Enterprise Requestor
- Enterprise Inspector
- Enterprise Prep
- Enterprise Risk Mgt Administrator
- Enterprise HR Administrator

Phoenix Footprint

- Site Administrator
- Site Dispatcher
- Site Maintenance
- Site Driver
- Site Requestor
- Site Inspector
- Site Prep
- Site Risk Mgt Administrator



Customization of Users

Access Information

Access Groups:

- Standard
- Live-Training
- 15 Pass Van Training

[Select All](#) | [Deselect All](#)

Usage Types:

- Short Term Rental
- Seasonal Rental
- Yearly Rental
- Mileage Reimburse
- Maintenance

[Select All](#) | [Deselect All](#)



Customization of Vehicles

Access Information

Status:

Unavailable (vehicle cannot be assigned and is not available)

Access groups:

Standard

Live-Training

15 Pass Van Training

[Select All](#) | [Deselect All](#)

Usage Types:

Short Term Rental

Seasonal Rental

Yearly Rental

Mileage Reimburse

Maintenance



COMMAND 24



Good Data is Vital



Keeping the Audit Trail Clean

- User profile
- Audit log report
- User summary report
- Vehicle usage tab
- User usage tab



User Profile

- Profile
- Permissions
- Dependents
- Files (0)
- Usage
- HR
- Certifications

[Back to Manage Users](#) | [Edit User](#)
[Make Reservation](#)

License Expired

* = required field

User Information

Name (last, first) : Wellik, Kathy
Salutation: (blank)
Username: kwellik
User Must Change Password at Next Login: No
Profile Expiration Date: (blank)

Access Information

Access Groups: Standard
 Live-Training

Usage Types: Short Term Rental
 Maintenance
 Seasonal Rental

Status: Enabled
Time Zone: Central America Standard Time

Key Control Information

Enable Self Check Out?: Yes
Eligible for Grab and Go?: Yes

Fuel Card Information

Contact Information

Title: (blank)
Department: None Selected
Cost Center: (blank)
Address: (blank)
Address (contd).: (blank)
Address (contd).: (blank)
City: (blank)
State/Province: (blank)
Zip/Postal Code: (blank)
Phone Preference: Business Phone
Business Phone: (571) 498-7555 Ext. 512

Supervisor Information

Supervisor Name: (blank)
Supervisor Phone: (blank)
Supervisor Email: (blank)
Send new request email to the Supervisor: No
Send change request email to the Supervisor: No
Send modification email to the Supervisor: No
Send approval email to the Supervisor: No
Send cancellation email to the Supervisor: No

Additional Information

License Expiration Date: 4/28/2024
License Issuing State/Province: IA
Validated License?: Yes
Suspended License?: No
Last Licensing Agency Check Date: (blank)
Any driving restrictions?: No
If restrictions, please explain: (blank)
Eligible for Manual-Assign?: Yes
Eligible for Auto-Assign?: Yes
Eligible for Automatic Approval?: Yes
Staff: (blank)

Additional Information - Reservations

Destination:

Public notes (may be included in reports):
(blank)

Private notes (available only while viewing or editing, not included in reports):
(blank)

press Shift+Enter to begin a new line

press Shift+Enter to begin a new line

Created: 12/01/2022 08:47 AM

[Back to Manage Users](#) | [Edit User](#)
[Make Reservation](#)

Last Modified: 07/26/2024 07:10:00 AM



User Profile

Profile | Permissions | Dependents | Files (0) | Usage | HR | **Certifications**

User Information [Back to Manage Users](#)

Name: (last, first middle): Wellik, Kathy, (blank)
Salutation: (blank)
Username: kwellik

[Add Certification](#)

	Certification	Cert. Code	Date Completed ↓	Expiration Date	Active	Required
 	Annual Medical Review	MR	05/01/2023	(L) 04/30/2024	Y	Y

Page 1 of 1 20 items per page 1 - 1 of 1 items

Audit Log Report

Audit Log Report

Agile Success Fleet Site
14101 Willard Road
Chantilly, VA 20151

Primary Phone: (571) 498-7555
Secondary Phone: (571) 498-7555
Fax: (571) 498-7555

This HTML output is limited to 1000 records to preserve performance and accommodate browser limitations. Please use the Excel format to view all records.

Audit Log Id	Audit Log Action	Audit Log Type	Affected Table	Affected Reservation	Affected Asset	Affected User	Log Date	Logged By
436497	UPDATE	USER	Users			kwellik	9/16/2024 7:50:04 AM	kwellik
436491	UPDATE	USER	Users			jroodschild	9/11/2024 1:41:54 AM	jroodschild
436490	UPDATE	RESERVATION	AssetUse	157289			9/11/2024 1:41:54 AM	jroodschild
436489	INSERT	RESERVATION	AssetUse	157289			9/11/2024 1:40:29 AM	jroodschild
436482	UPDATE	RESERVATION	AssetUse	157288			8/7/2024 7:27:54 AM	jroodschild
436481	UPDATE	RESERVATION	AssetUse	157288			8/7/2024 7:27:37 AM	jroodschild
436480	UPDATE	RESERVATION	AssetUse	157288			8/7/2024 7:26:05 AM	jroodschild
436479	UPDATE	RESERVATION	AssetUse	157288			8/7/2024 7:19:04 AM	jroodschild
436478	UPDATE	RESERVATION	AssetUse	157288			8/7/2024 7:18:50 AM	jroodschild
436477	UPDATE	USER	Users			jroodschild	8/7/2024 7:17:59 AM	jroodschild

Reports>Statistics>Audit Log Report

COMMAND 24



User Summary Report

User Summary Report

Agile Success Fleet Site
14101 Willard Road
Chantilly, VA 20151

Primary Phone: (571) 498-7555
Secondary Phone: (571) 498-7555
Fax: (571) 498-7555

ID	Name	Phone Pref.	Email Pref.	Status	Department	Comments	Staff
agearthart	Gearhart, Alexis	408-213-9555	agearthart@agilefleet.com	Enabled			
alincoln	Lincoln, Abe	571 498 7555	jroodschild@agilefleet.com	Enabled	President's Office		President
bosburn	Osburn, Branden	1	bosburn@agilefleet.com	Enabled			
jroodschild	Roodschild, Jon	571 498-7555	jroodschild@agilefleet.com	Enabled	4H Foundation		
kwellik	Wellik, Kathy	(571) 498-7555	kwellik@agilefleet.com	Enabled			
svcFleet	., GPSI	1		Disabled			
tparks	Parks, Todd	(571) 498-7555	tparks@agilefleet.com	Enabled			
ybronstein	Bronstein, Yelena	w	ybronstein@agilefleet.com	Enabled			

Reports>Users>User Summary

Vehicle Usage Tab

Profile	Spec	Maintenance	Service	Mileage	Usage	Files (1)	Fuel	TCO	Telematics	FAST
Vehicle Information Vehicle: 11421217, 2G11X5S36H9156803, 114212 <small>(name, vin, license)</small> Description: (2017 White Chevrolet Impala) <small>(year color make model)</small>										
Back to Manage Vehicles										
Scheduled Start ↓	Scheduled End	Actual Start	Actual Start	Conf#	Usage Type	Start Mileage	End Mileage	User	Status	
05/03/2017 06:37 AM	12/31/2023 05:00 PM			125165	Yearly Rental	4,833		Mariman, Paul	✘ Cancelled	
04/26/2017 09:00 AM	04/26/2017 09:00 PM	04/26/2017 08:54 AM	04/26/2017 09:00 PM	125027	Short Term Rental	4,425		n, Linda	☑ Complete	
04/19/2017 01:00 PM	04/24/2017 09:00 PM	04/19/2017 01:19 PM	04/24/2017 09:00 PM	123772	Short Term Rental	2,517		zizations, ant	☑ Complete	
04/18/2017 06:15 AM	04/18/2017 04:30 PM	04/18/2017 06:09 AM	04/18/2017 04:30 PM	124656	Short Term Rental	2,444		r, Janet	☑ Complete	
04/14/2017 01:00 PM	04/14/2017 06:00 PM	04/14/2017 01:57 PM	04/14/2017 06:00 PM	124270	Short Term Rental	2,348		zizations, ant	☑ Complete	
04/13/2017 01:00 PM	04/13/2017 09:00 PM	04/13/2017 01:29 PM	04/13/2017 09:00 PM	124595	Short Term Rental	2,267		ng, Kofi	☑ Complete	
04/11/2017 06:00 AM	04/12/2017 04:00 PM	04/11/2017 07:26 AM	04/12/2017 04:00 PM	123686	Short Term Rental	2,037		rd, Janelle	☑ Complete	
04/07/2017 01:30 PM	04/09/2017 06:00 PM			124116	Short Term Rental			zizations, ant	✘ Cancelled	
04/04/2017 06:00 AM	04/05/2017 04:00 PM	04/04/2017 06:32 AM	04/05/2017 02:39 PM	123685	Short Term Rental	1,867		rd, Janelle	☑ Complete	
03/30/2017 06:00 AM	03/30/2017 04:00 PM	03/30/2017 05:56 AM	03/30/2017 01:05 PM	123929	Short Term Rental	1,644		Steven	☑ Complete	
03/27/2017 06:30 AM	03/27/2017 03:30 PM	03/27/2017 06:42 AM	03/27/2017 01:36 PM	123602	Short Term Rental	1,571		r, Janet	☑ Complete	

User Usage Tab

Profile Permissions Dependents Files (0) Usage HR Certifications

User Information [Back to Manage Users](#)

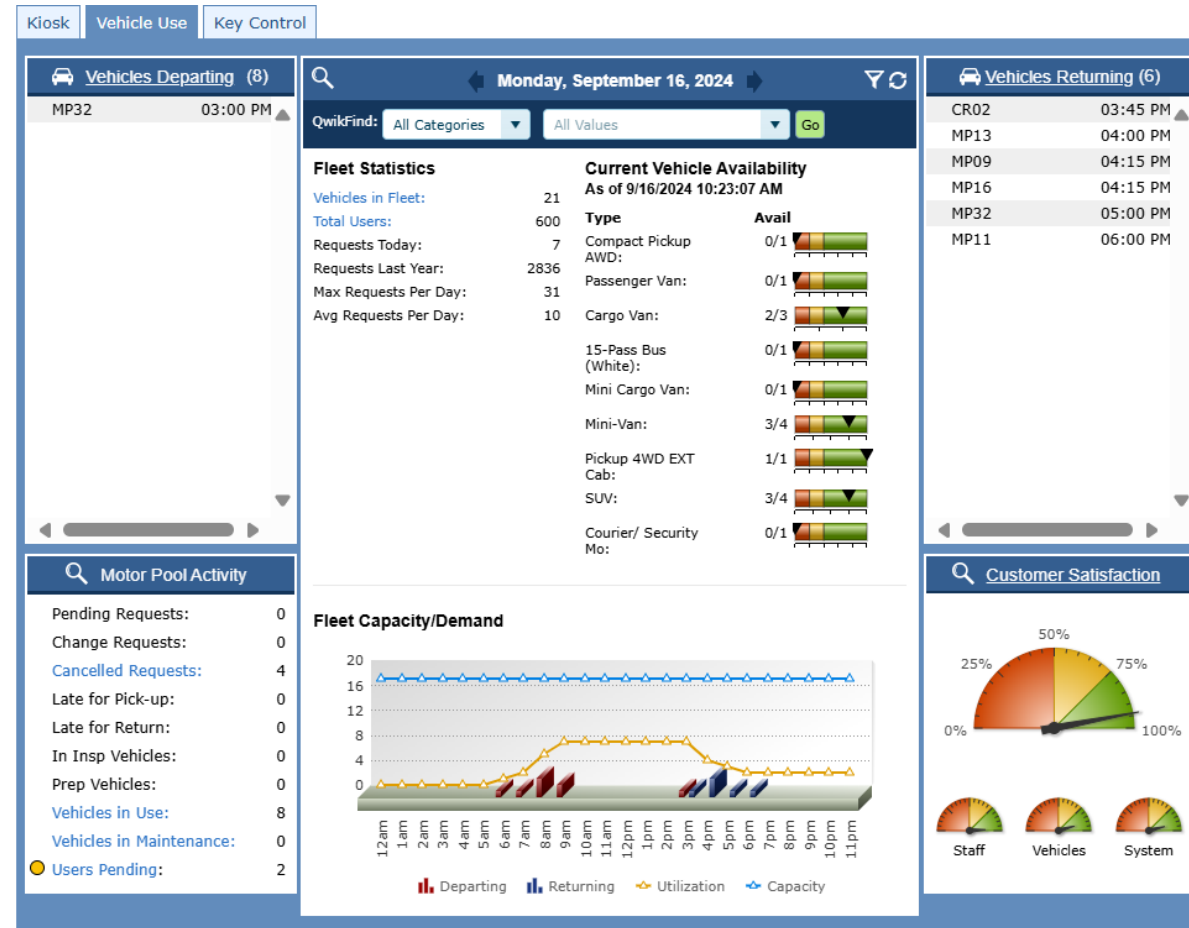
Name: (last, first middle): Wellik, Kathy, (blank)
Salutation: (blank)
Username: kwellik
Email: kwellik@agilefleet.com

Status	Conf#	Usage Type	Scheduled Start ↓	Scheduled End	Actual Start	Actual End	Start Miles	End Miles	Asset
✔ Approved (Late Pickup)	157285	Short Term Rental	05/21/2024 11:00 AM	05/21/2024 05:00 PM					11421918
🕒 Completed	157284	Short Term Rental	05/20/2024 11:00 AM	05/20/2024 05:00 PM	05/20/2024 09:52 AM	05/20/2024 09:54 AM	45022	45023	11421918
🕒 Completed	157283	Short Term Rental	05/14/2024 10:30 PM	05/14/2024 11:00 PM	05/14/2024 10:30 PM	05/14/2024 10:57 PM	45022	45022	11421918



The Importance of Keeping a Clean Dashboard

- Two-line display
- Late for pickup
- Late for return
- Prep
- Pending requests
- Change requests
- Cancellations
- Vehicles Departing
- Vehicles Returning
- Customer Satisfaction
- Settings
- Qwikfind





Two-Line Display

COMMAND 24

🚗 Vehicles Returning (6)	
CR02	03:45 PM ▲
MP13	04:00 PM
MP09	04:15 PM
MP16	04:15 PM
MP32	05:00 PM
MP11	06:00 PM

One-Line Display

🚗 Vehicles Returning (6)	
CR02	03:45 PM ▲
Tyson	164329
MP13	04:00 PM
Ceplecha	164328
MP09	04:15 PM
Pierce	164292
MP16	04:15 PM
Waldemar	164332
MP32	05:00 PM
Walter	163251
MP11	06:00 PM
Olson	164330

Two-Line Display

Monday, September 16, 2024

QwikFind: All Categories All Values Go

Dashboard Filters

Show for Date: 09/16/2024 Refresh Interval: 5 min

Site(s): Location(s): All Locations

Usage Type: Vehicle Type: All Vehicle Types, 15-Pass Bus (White), Cargo Van, Cargo/ Valet Van

Display Options

Two-line Display for Vehicles Departing/Returning

Vehicles Departing: Vehicle Name Vehicles Returning: Vehicle Name

View Fleet Capacity Graph View Customer Satisfaction Gauge

Clear Defaults Save Defaults Apply Filter

Late for Pick-Up

Motor Pool Activity	
● Pending Requests:	4
Change Requests:	0
Cancelled Requests:	1
● Late for Pick-up:	43
● Late for Return:	41
● In Insp Vehicles:	4
● In Prep Vehicles:	11
Vehicles in Use:	80
Vehicles in Maintenance:	0
● Users Pending:	1

Late for Return

Motor Pool Activity

● Pending Requests:	4
Change Requests:	0
Cancelled Requests:	1
● Late for Pick-up:	43
● Late for Return:	41
● In Insp Vehicles:	4
● In Prep Vehicles:	11
Vehicles in Use:	80
Vehicles in Maintenance:	0
● Users Pending:	1

In Prep Vehicles

Motor Pool Activity

● Pending Requests:	4
Change Requests:	0
Cancelled Requests:	1
● Late for Pick-up:	43
● Late for Return:	41
● In Insp Vehicles:	4
● In Prep Vehicles:	11
Vehicles in Use:	80
Vehicles in Maintenance:	0
● Users Pending:	1

Pending Requests

Motor Pool Activity	
● Pending Requests:	4
Change Requests:	0
Cancelled Requests:	1
● Late for Pick-up:	43
● Late for Return:	41
● In Insp Vehicles:	4
● In Prep Vehicles:	11
Vehicles in Use:	80
Vehicles in Maintenance:	0
● Users Pending:	1



Change Requests


Motor Pool Activity	
● Pending Requests:	4
Change Requests:	0
Cancelled Requests:	1
● Late for Pick-up:	43
● Late for Return:	41
● In Insp Vehicles:	4
● In Prep Vehicles:	11
Vehicles in Use:	80
Vehicles in Maintenance:	0
● Users Pending:	1



Cancelled Requests

Motor Pool Activity	
● Pending Requests:	4
Change Requests:	0
Cancelled Requests:	1
● Late for Pick-up:	43
● Late for Return:	41
● In Insp Vehicles:	4
● In Prep Vehicles:	11
Vehicles in Use:	80
Vehicles in Maintenance:	0
● Users Pending:	1

Vehicles Departing

 <u>Vehicles Departing</u> (8)	
MP32	03:00 PM ▲
Walter	163251

Vehicles Returning

Vehicles Returning (6)

CR02	03:45 PM ▲
Tyson	164329
MP13	04:00 PM
Ceplecha	164328
MP09	04:15 PM
Pierce	164292
MP16	04:15 PM
Waldemar	164332
MP32	05:00 PM
Walter	163251
MP11	06:00 PM
Olson	164330

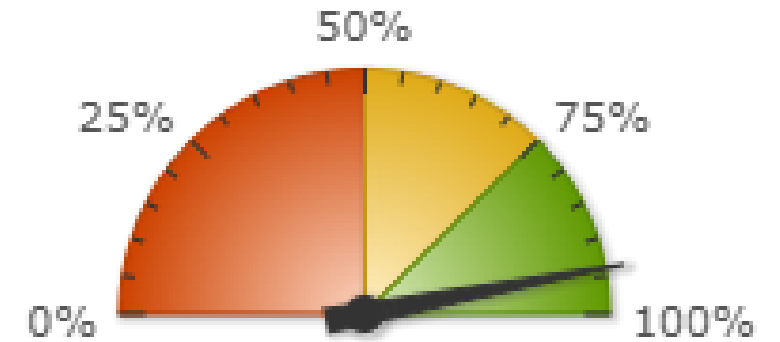
COMMAND 24



Customer Satisfaction



Customer Satisfaction



Staff



Vehicles



System

Settings

The screenshot shows a web application interface with a 'Dashboard Filters' dialog box open. The dialog box is titled 'Dashboard Filters' and contains the following settings:

- Show for Date:** 09/16/2024
- Refresh Interval:** 5 min
- Site(s):** Phoenix Footprint
- Location(s):** All Locations, Waco: Fleet, Transportation Services: Transportation, Transportation Services: North Int
- Usage Type:** All Usage Types, Short Term Rental, Seasonal Rental, Yearly Rental
- Vehicle Type:** 1/4 Ton Ext Cab Pckp, 15 Passenger Van, Cargo Van (Small)

Below the filters, there are **Display Options** and **Vehicle Selection** sections:

- Two-line Display for Vehicles Departing/Returning
- Vehicles Departing:** Driver's Last Name
- Vehicles Returning:** Driver's Last Name
- View Fleet Capacity Graph
- View Customer Satisfaction Gauge

At the bottom of the dialog box, there are three buttons: **Clear Defaults**, **Save Defaults**, and **Apply Filter**. The **Apply Filter** button is highlighted with a green box in the original image.

Qwikfind

Monday, September 16, 2024

QwikFind: All Categories All Values Go

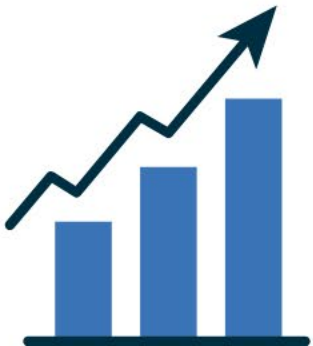
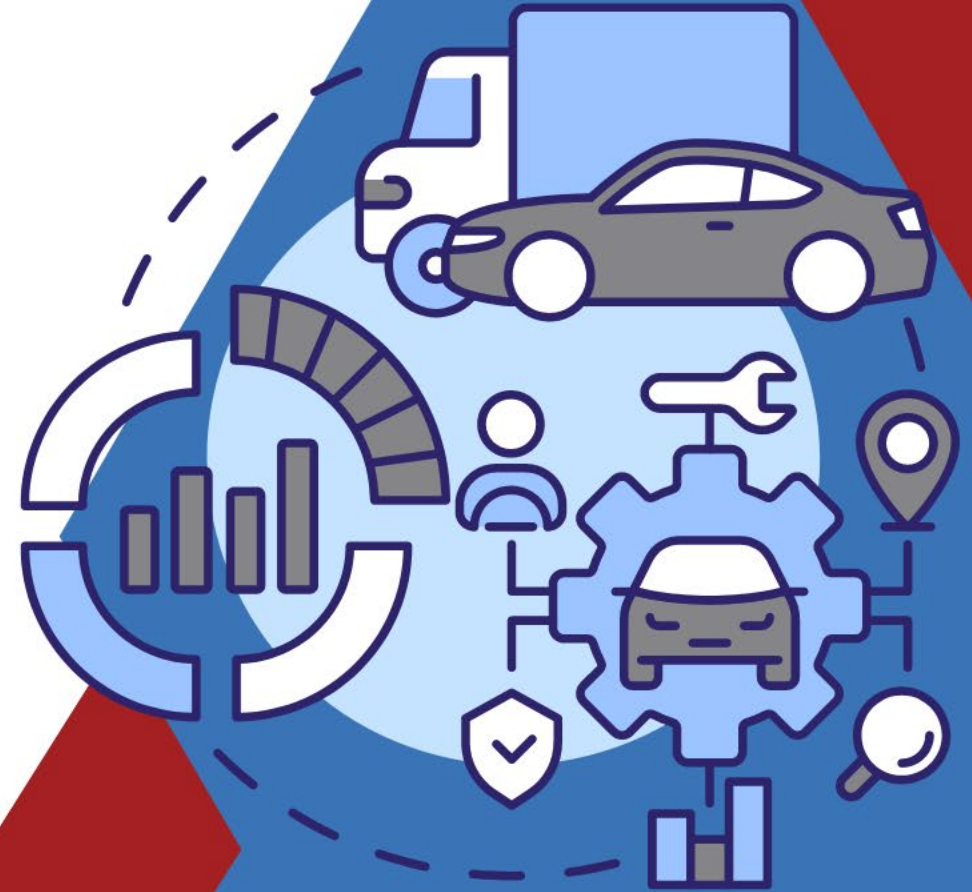
Fleet Statistics

Vehicles in	Asset	677
Total Users	Key Tag	29
Requests T	Reservation	0
Requests L	User	25
Max Reque	Work Order	7
Avg Reque		2





Current Vehicle Availability
As of 9/16/2024 8:46:22 AM

Type	Avail
Compact:	9/14
Electric:	2/3
Midsize (\$29/day):	107/136
Midsize Hybrid:	0/0

Lost and Found




Lost and Found


	Date Lost	Date Found ↓	Date Disposed	Description	Site	Status
		10/15/2020		Black charger cord	Transportation Services	Found
		10/14/2020		red exercise band	Transportation Services	Found
		10/14/2020		silver ring	Transportation Services	Found
		10/12/2020		Black and Decker black charger box	Transportation Services	Found


Tools > Lost & Found


* = required field


Description:

Date Lost: 


Date Contacted: 

Date Found: 

Date Disposed: 

Site: 

Location Lost/Found:

Status:* 

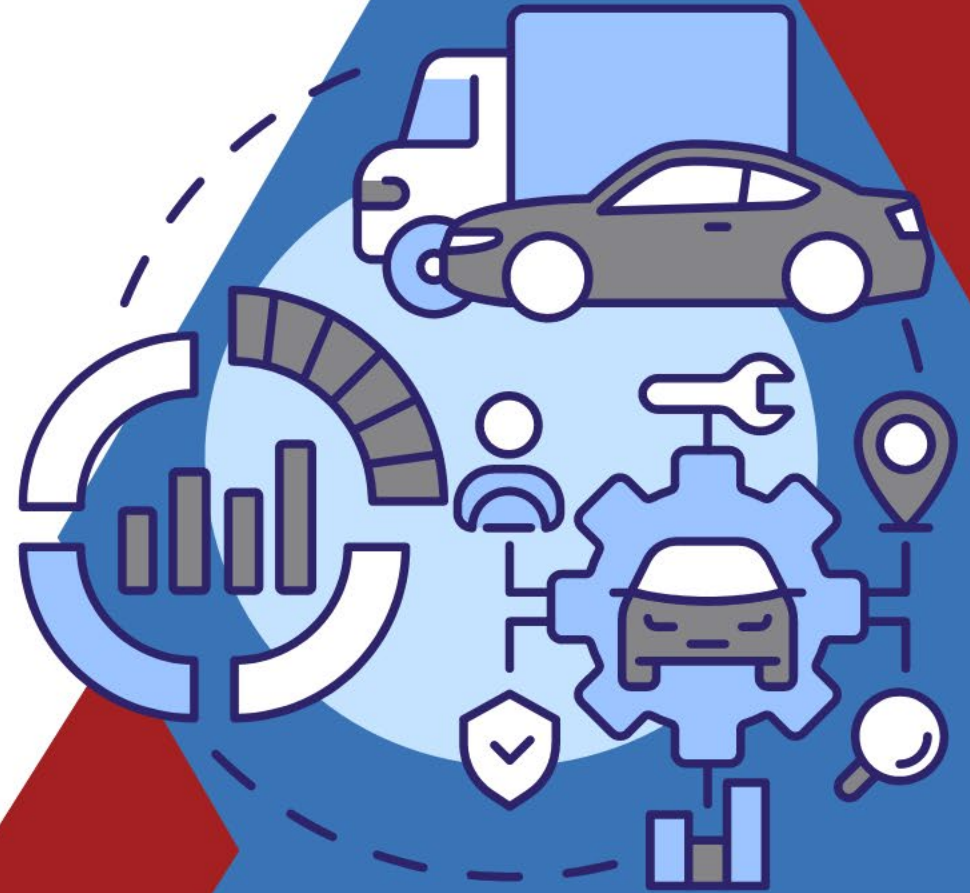
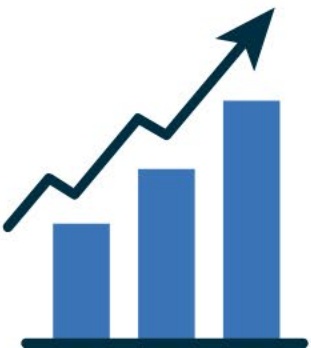
Contact:

Contact Phone:

Contact Email:

Comments:

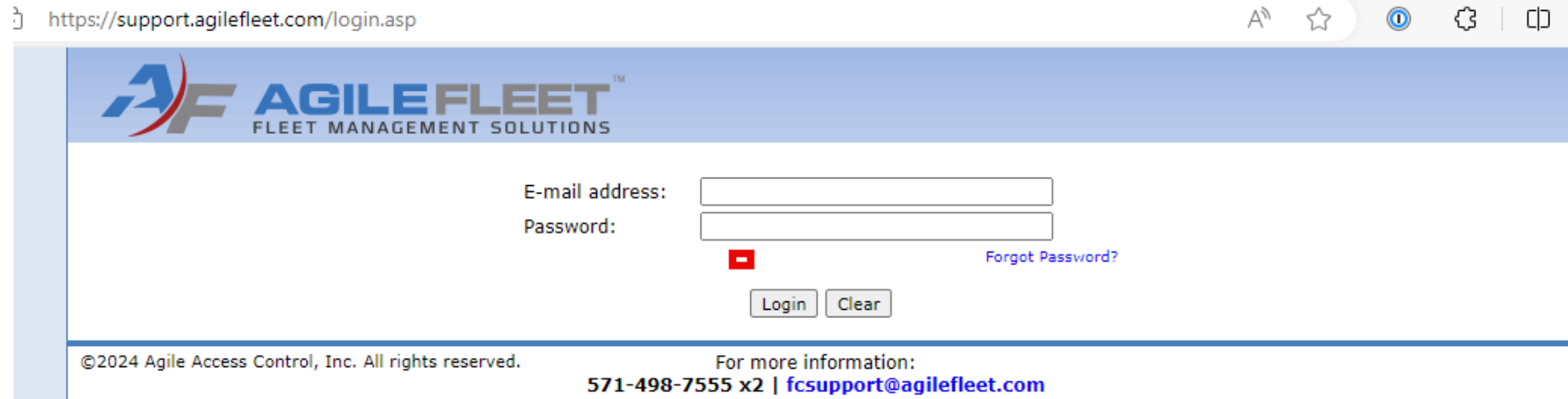
Use Your Resources to Maximize the Use of The System



Support Sites

- Self-hosted customers: Software Installs
- Requires Username and Password

support.agilefleet.com



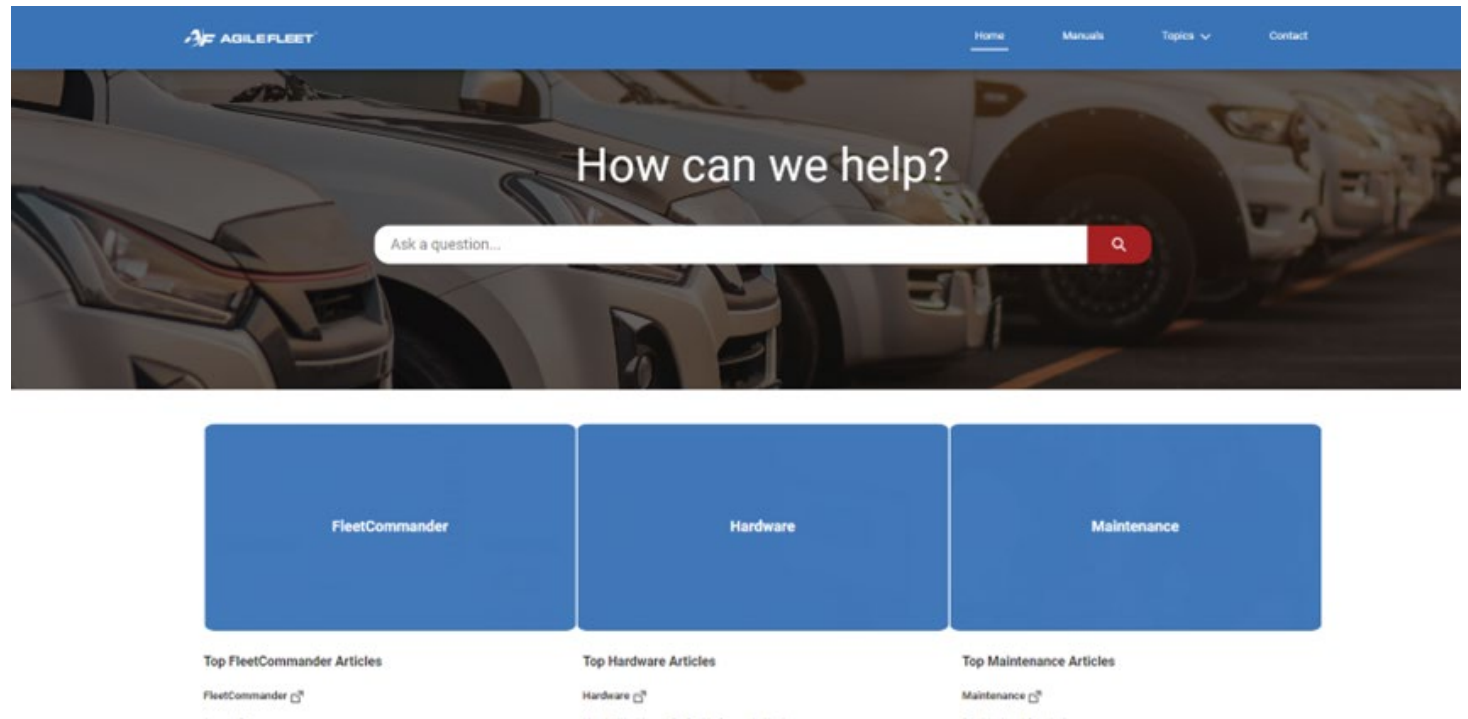
The screenshot shows a web browser window with the URL <https://support.agilefleet.com/login.asp>. The page features the Agile Fleet logo (AF) and the text "AGILE FLEET FLEET MANAGEMENT SOLUTIONS". Below the logo, there are two input fields: "E-mail address:" and "Password:". A red square icon is positioned below the password field. To the right of the password field is a link labeled "Forgot Password?". Below the input fields are two buttons: "Login" and "Clear". At the bottom of the page, there is a footer with the text "©2024 Agile Access Control, Inc. All rights reserved." and "For more information: 571-498-7555 x2 | fcsupport@agilefleet.com".



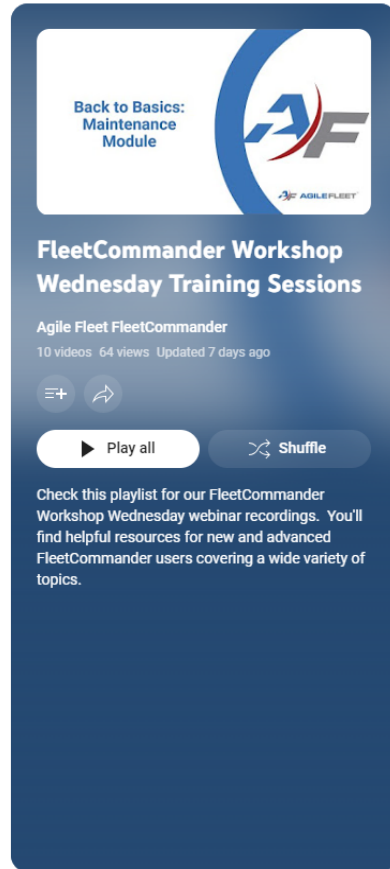
Support Sites

- Support Documents and Videos
- No login required

fcdrive.agilefleet.com



YouTube Channel – Agile Fleet FleetCommander



Back to Basics: Maintenance Module





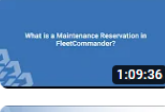
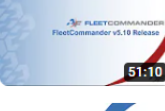


FleetCommander Workshop Wednesday Training Sessions

Agile Fleet FleetCommander

10 videos · 64 views · Updated 7 days ago

Play all Shuffle

Check this playlist for our FleetCommander Workshop Wednesday webinar recordings. You'll find helpful resources for new and advanced FleetCommander users covering a wide variety of topics.

- 1  **Workshop Wednesday - May 17, 2023 - Back to Basics: Maintenance Module**
Agile Fleet FleetCommander · 43 views · 3 months ago
- 2  **Workshop Wednesday - April 19, 2023: "Help! I can't login," and Other Common End-User Issues**
Agile Fleet FleetCommander · 28 views · 3 months ago
- 3  **Workshop Wednesday - March 15, 2023: Understanding & Managing Your Key Control & Kiosk**
Agile Fleet FleetCommander · 73 views · 3 months ago
- 4  **Workshop Wednesday - February 15, 2023 - Back to Basics: Manage Users and Manage Vehicles**
Agile Fleet FleetCommander · 64 views · 3 months ago
- 5  **Workshop Wednesday - January 18, 2023: Maintenance Reservations in FleetCommander**
Agile Fleet FleetCommander · 66 views · 3 months ago
- 6  **Workshop Wednesday - December 21, 2022: FleetCommander v. 5.10 Release Overview**
Agile Fleet FleetCommander · 16 views · 10 months ago
- 7  **Workshop Wednesday - June 21, 2023 - FleetCommander Workshop Wednesday: Reports You Should Be Using**
Agile Fleet FleetCommander · 50 views · 3 months ago
- 8  **Workshop Wednesday - July 19, 2023 - Make and Manage Reservations**
Agile Fleet FleetCommander · 90 views · 3 months ago

COMMAND 24

[Check out our YouTube Channel to see what you missed](#)





Agilefleet.com - Online Resources

On-going education: Webinars, User Groups, Peer Sharing, Case Studies, White Papers, & more.

The Fleet Management Blog

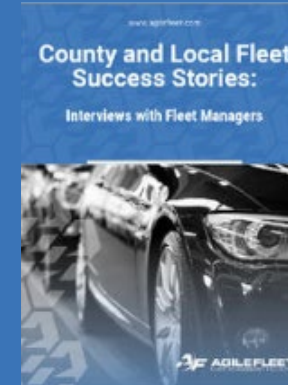
Get the latest industry trends and news on our fleet management blog. Learn how fleet management is changing businesses, industry changes, and more.

Workshop Wednesday

Online webinar, every third Wednesday.

Quarterly Webinars

Quarterly webinar on topics specifically geared towards business segments.





We're Social! Connect With Us On:

COMMAND 24



LinkedIn



Facebook



Twitter



Youtube



Your Agile Fleet Team

COMMAND 24

Agile Technical Support

Why Use the Support Contacts?

- Experienced dedicated staff to address system questions or problems
- Ticket tracking of issues reported

Contacting Agile Support fcsupport@agilefleet.com

Support Team (571) 498-7555 x2

Support Portal with Manuals support.agilefleet.com

Use “Forgot Password”
or contact Support for credentials

The screenshot shows the Agile Fleet login interface. At the top left is the Agile Fleet logo with the text 'AGILE FLEET FLEET MANAGEMENT SOLUTIONS'. Below the logo are two input fields: 'E-mail address:' and 'Password:'. To the right of the password field is a link for 'Forgot Password?'. Below the input fields are two buttons: 'Login' and 'Clear'. At the bottom of the page, there is a footer with the text: '@2023 Agile Access Control, Inc. All rights reserved. For more information: 571-498-7555 x2 | fcsupport@agilefleet.com'.

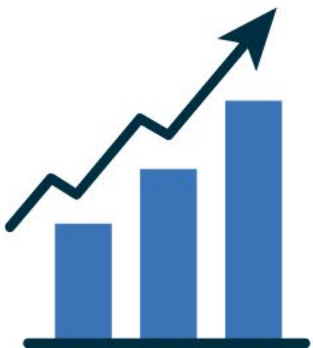
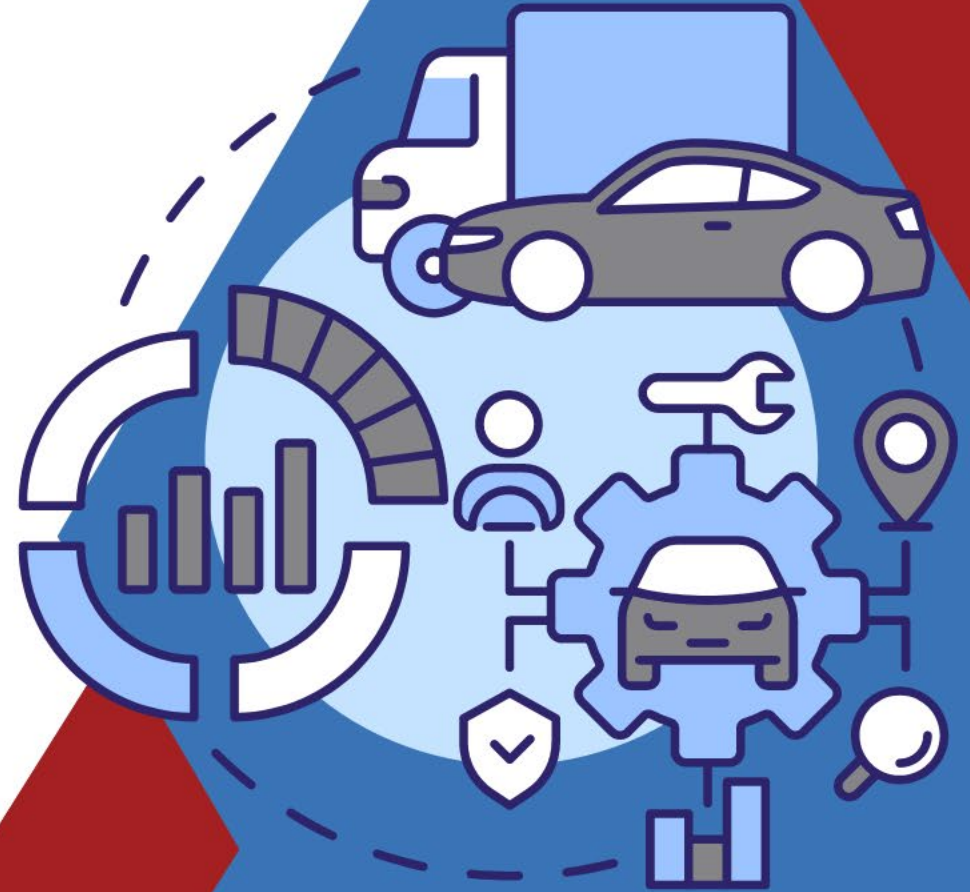
Agile Client Success Team

Contacting Agile Client Success cs@agilefleet.com

Todd Parks (571) 498-7555 x 521 tparks@agilefleet.com

Kathy Wellik (571) 498-7555 x 512 kwellik@agilefleet.com

Use Your Resources to Maximize the Use of the System



Recap

- How to avoid unauthorized vehicle use
- Keeping the audit trail
- Importance of keeping a clean dashboard
- Lost and Found
- Use your resources to maximize the use of the system
- Review and wrap up



Questions?

COMMAND 24



THANK YOU